

June 29, 2009

Greetings:

I am writing to invite your agency or organization to exhibit at our upcoming Fall conference, *Celebrating the Family*. This conference, sponsored by Maine Parent Federation (MPF), will be held on October 2 and 3, 2009 at the Wyndham Portland Airport Hotel in South Portland, Maine. As a statewide, non-profit organization with 25 years' experience in supporting families and the professionals who work with families, we are excited about sponsoring this conference. In addition to the two-day conference, we are celebrating our 25th Anniversary with a Friday evening Anniversary Gala which includes dinner, awards, a silent auction, and dancing until midnight with the Tony Boffa Band!

We all know that parenting in the 21st century is a challenging, and at times, daunting task. We also know that families deserve recognition, which is why we chose the theme, "*Celebrating the Family*". The objective of this conference is to provide parents with opportunities to gain more knowledge on a wide variety of topics ranging from early childhood through adult life. We will be offering four workshop strands: parent involvement, family support, early childhood and special education. We will have stimulating workshops and great speakers including our keynote presenter, Jack Levine, Founder of 4Generations Institute and President of Advocacy Resources.

As an exhibitor, we invite you to distribute literature, answer questions concerning your organization's resources and services, and to use this time to display your products and make them available for purchase, if appropriate. We anticipate approximately 300 attendees and will include information identifying the exhibits in the conference packets. **Register early as space is limited!** The following is our fee structure for exhibits:

Parent organizations – \$50
Non-profit agencies – \$75
All other agencies – \$100

The exhibit fee covers one table and conference lunch for one person on one or both days. There is a \$25 meal charge per day for each additional person that will be present at the exhibit table. The exhibit fee does not include the Friday evening dinner and dancing. If you would like to attend the dinner and gala event, tickets are \$35 per person.

We ask that exhibitors be present at their exhibit throughout the day. If you would like to exhibit, please complete the attached form and return by September 1, 2009. If you need additional information, please contact Deborah Newcombe at 207-623-2144, 1-800-870-7746 or email dnewcombe@mpf.org.

Sincerely,

Janice L. LaChance

Janice L. LaChance, Executive Director